

### End of Process with Customer

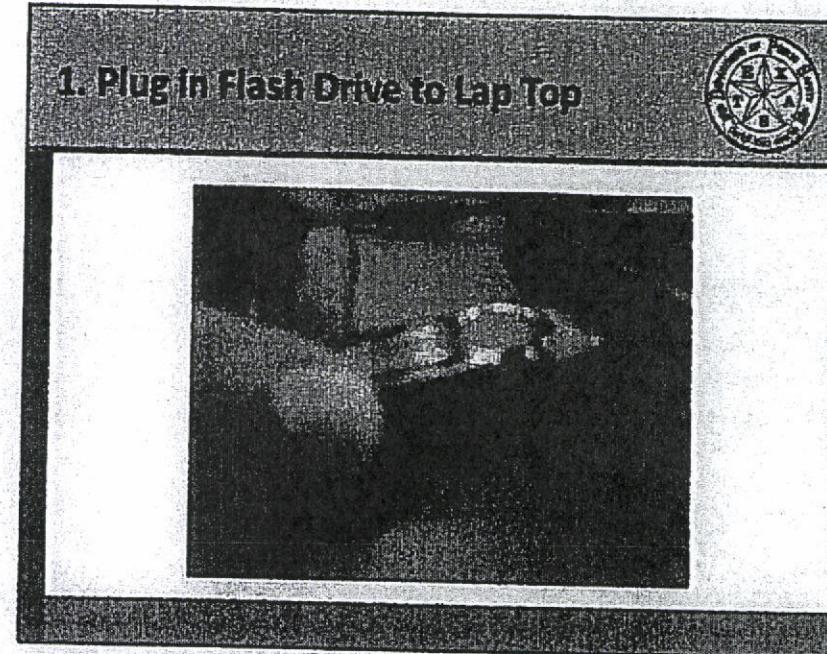


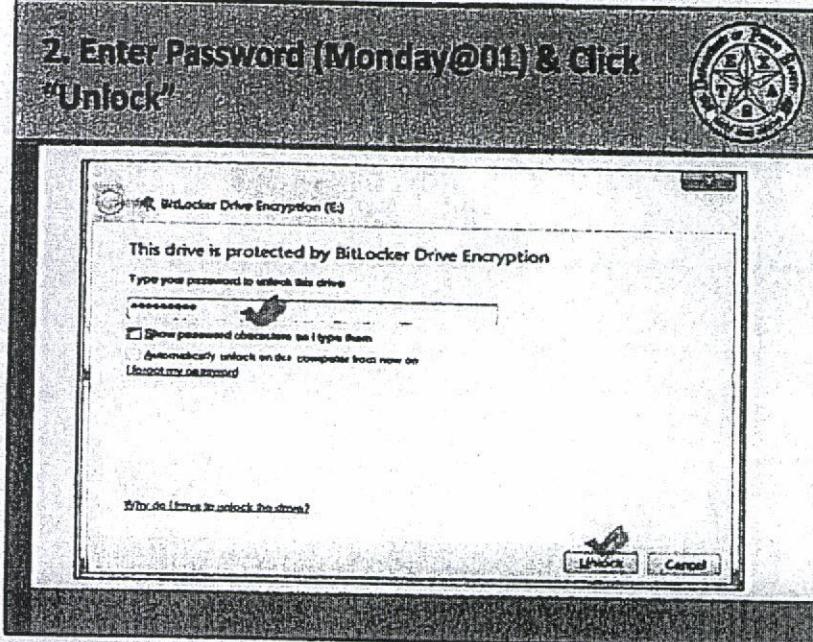
- ▶ Return receipt and all original documents **except the signature card and EIC application to the customer.**
- ▶ Signature card, application , will be transported back to the driver license office.
- ▶ Explain that this receipt is good for 30 days and if their application and transaction are confirmed they will receive their EIC shortly in the mail.

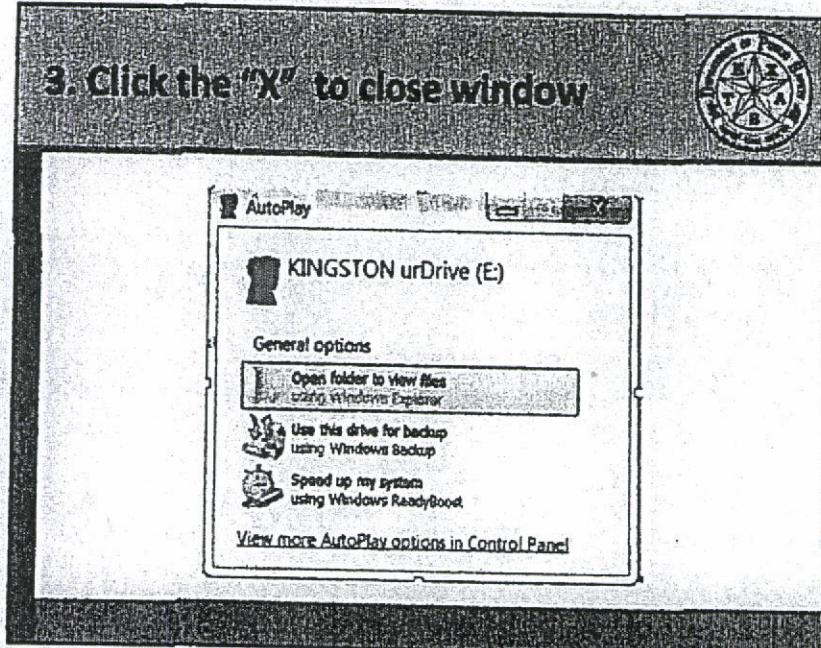


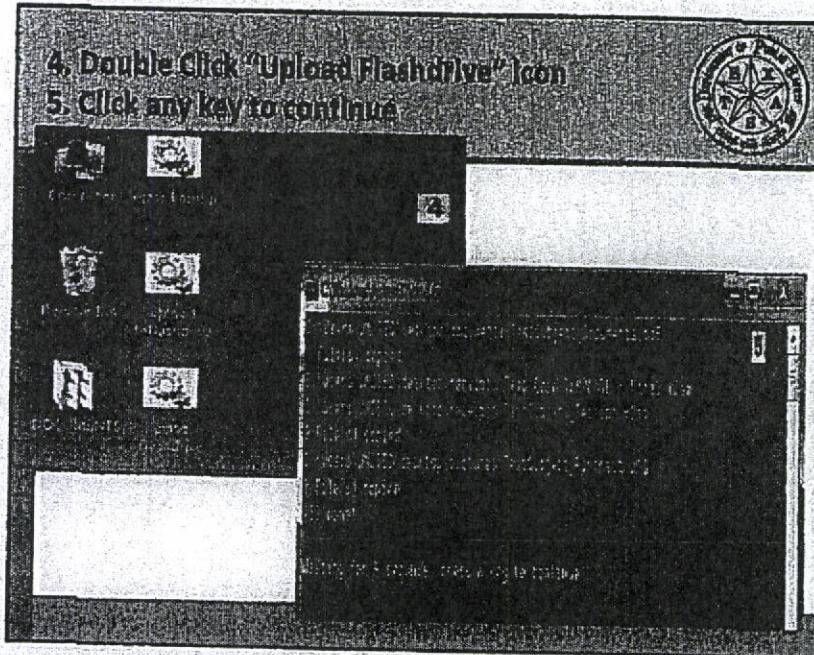
## Steps to Upload EIC Information to Flashdrive

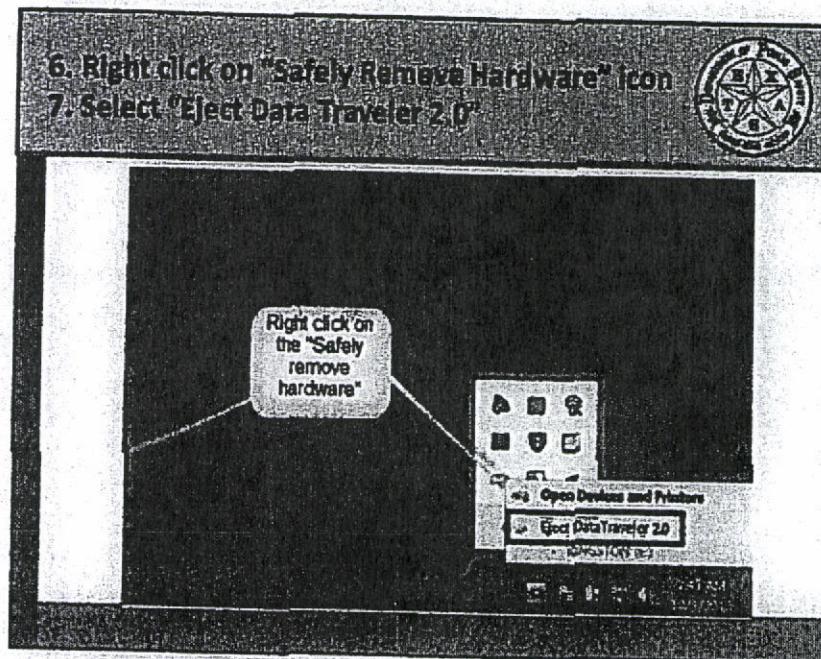
Before transit to a DPS driver license office











## Transport of EIC Data



- ▶ **Issued EIC's**
  - A Trooper will transport the flashdrive, EIC applications (DL-14C/CS), signature cards, and the EIC County Statistic Tracking Sheet to a DPS driver license office.
- ▶ **EIC Inquiries only**
  - Statistic tracking sheet will be faxed to a DPS Regional Office. *(Refer to Appendix C)*
- ▶ **No Inquiries or Issued EIC's**
  - No action needed

**Data Deletion (Appendix D)**



- ▶ Laptop
  - Delete after successful data upload to flashdrive
- ▶ Camera
  - Delete photos at the end of each day
- ▶ Flashdrive
  - Delete upon return to County Clerk

## Contact Numbers



- ▶ **State Election Official Hotline**
  - 1-800-252-8683
- ▶ **County Election Official Hotline**
  - 1-800-252-2216
- ▶ **Technical Issues**
  - DPS Help Desk
    - (512) 424-5432

